On the letterhead of the company

**CERTIFIED TRUE COPY OF THE RESOLUTION PASSED IN THE MEETING OF THE BOARD OF DIRECTORS OF ………………… (Company Name) HELD ON (day), ………………(DATE) AT …………. (Time) AT THE REGISTERED OFFICE OF THE COMPANY AT ………………………(address)**

**ALLOTMENT OF EQUITY SHARES THROUGH RIGHT ISSUE**

The Chairman informed to the Board that the Board has given Letter of offer in pursuance of Right Issue to all the existing shareholders to whom the individual offer letter were given by hand. The Board has decided to issue ……………… number of equity shares to existing shareholders from whom company has received application form regarding issue of shares and application money. The list of shareholders which is enclosed with the resolution, for meeting Company’s working capital requirements and accordingly the Board passed the following resolution:

**“RESOLVED THAT** pursuant to the provisions of section per 62 (1) (a) of Companies Act, 2103, read with section 39 and other applicable provisions, if any, of the Companies Act, 2013, (including any amendment thereto or re-enactment thereof) and the rules made there under, the consent of the Board be and is hereby accorded to allot ……………………. number of equity shares of Rs. ……/- each to the allottees as per the details given below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. No.** | **Name Of The Allotee** | **Nationality of the Allottees** | **Number of Shares allotted** | **Total Amount paid** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| **Total** | | |  |  |

**RESOLVED FURTHER THAT** the equity shares issued and allotted as aforesaid shall rank pari-passu in all respects (including dividend) with the existing equity shares in the Company.

**RESOLVED FURTHER THAT** pursuant to the provision of section 46 read with Companies (Share Capital and Debentures) Rules 2014, the aforesaid share certificates shall be issued under the signatures of……………and……………., Directors of the Company and…………………, authorized signatory of the Company under the Common Seal of the Company to be affixed in their presence.

**RESOLVED FURTHER THAT** ………………and/or ………………. and/or ……………………., Directors of the Company be and are hereby severally authorized to do all the acts, deeds and things which are necessary to give effect to the above said resolution and to authenticate it and to file form PAS-3 with the Registrar of Companies.”

**Certified True Copy**

By the Order of the Board of Directors

For **………………………**

**………………..**

Director

**DIN:**

**Address:**